

## FORMAL COACHING

Mission Statement : Collaborate with teachers as they refine their practice through reflection and change using job-embedded professional development.

(Not just another Teacher or another pair of hands in the room)

### Formal Coaching Materials

Current Teacher's Guide

2 Pocket Folder Contents

- \* Core Issues Sheet
- \* Core Issues questions
- \* Coaching Log
- \* Pre and Post Survey
- \* Formal Coaching Protocol
- \* Completed Core Issues Sheets

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### Formal Coaching Protocol:

#### Pre-Conference

1. Complete the Core Issues sheet as web co-create the lesson
  - a. Goal answers the question, "What do we want the students to learn today?"
  - b. Focus on Teacher's goal from the pre and post coaching survey
  - c. Complete the whole Core Issues Sheet
2. Co-create the Lesson Plan
  - a. Use the Lesson Plan template if necessary.
  - b. Use the Secure Skills Sheets to plan Flex Groups
  - c. Use the Flex Group Activities sheet to plan.
  - d. Include enrichment extensions when appropriate
3. Ask questions – LISTEN to each answer and choose a response that will further the teacher's thinking (use Laura's bookmarks)
  - a. Stay in the Coaching Stance
4. Watching for a particular student is NOT a best practice (for safety net only)

#### Lesson

1. Observe the teacher
  - a. Document what the Teacher and students do/say around what was planned on the Core Issues Sheet
2. Model or co-teach when the teacher is watching you
  - a. You shouldn't teach unless the teacher is watching you (Mission)

#### Post Conference

1. Encourage the teacher to reflect on the lesson – what went well and/or what we might have been done differently as we co-created the lesson.
2. Look at student work/evidence to identify if individual students learned the goal of the day
3. Reflect on teacher goals set in pre and post coaching survey
4. What is the professional development take-away?

#### Coach Plan for next Pre-Conference:

1. Plan what you will have as goals for the next pre-conference
  - a. What is best to help move this teacher forward in attaining 15 to 20 point gains?